

1. All regulations are for the benefit of the community and its members. Politeness, friendliness, and consideration for others are the first rules of all community life.

2. POPULATION

- 2.1. The Collège day school is made up of students who live with their parents and are able to go home at lunchtime.
- 2.2. Students who cannot go back to their parents at midday are part-time boarders. They have to have lunch at the Collège.
- 2.3. Students who cannot go home at the end of the day are lodged at the Collège's boarding school. They may not move into lodgings in the city unless they are of legal age and have their parent's explicit permission.

3. BEHAVIOUR

- 3.1. Each student shall strive to adopt a friendly, polite attitude as well as a proper posture and wear correct, decent clothing. The management will intervene with the parents, if necessary, to correct any outfits not deemed suitable to the smooth conduct of classes.
- 3.1 We expressly forbid: mini shorts and miniskirts, low-cut necklines, trainers, flip-flops and exposed underwear. This list is not exhaustive.

4. STUDIES

- 4.1. Timetable
Morning: 08:15 am - 11:45 am
Afternoon: 01:05 am - 03:30 pm or 04:30 pm
- 4.2. Punctuality
Students are required to respect the established timetables. Any lateness (to class, meals, or study periods) must be explained. Students may not leave a class before the end of the lesson without the permission of either the teacher or the rector.
- 4.3. Attendance
Students are required to attend all classes as per the timetable, sit all examinations, and participate in any official events organised by the school. Repeated absences from examinations and lessons may lead to disciplinary measures, up to and including invalidation of that semester's grades.

- 4.4. Promotion
See the promotion rules contained in the school booklet or given at the time of registration.
- 4.5. Absences
All students are required to register any absences in the homework planner. It is signed by the parents or the legal representative and countersigned at the Collège by the appropriate form tutor. The rector will not grant any exemptions for additional leave.
- 4.6. Supervised study
- 4.6.1. Classes usually end at 03:30 pm or 04:20 pm, or at 10:55 am on Wednesdays (sometimes at 11:45 am). Parents must either organise the return home of their children or register them for the study period starting at 3:45 pm or 4:30 pm for other days of the week.
- 4.6.3. Enrolment for study periods means attendance is compulsory.
- 4.6.4. The Collège shall accept no responsibility for students not enrolled for study periods.
- 4.6.5. Passive waiting in the college yard is not permitted, especially not for long periods.

5. REFECTORY

- 5.1. It is particularly important to respect the rules of community life during meals: Consideration for others, friendliness, and cleanliness make these moments into opportunities for conversation and relaxation.
- 5.2. Out of politeness and self-control, one should accept whatever is offered on the menu. Food and drink from personal reserves are not to be brought to lunch or dinner.

6. RECREATION

- 6.1. Recreation shall only take place on the grounds of the Collège. Outings into the city are not allowed, unless expressly requested by the parents due to exceptional circumstances.
- 6.2. Half-boarders and full-time boarding school pupils shall not leave the grounds of the Collège during lunch break.
- 6.3. Lycée students are allowed to leave the courtyard after lunch.

7. SALE OF MERCHANDISE AND PUBLICATIONS

- 7.1. The sale of merchandise, the distribution of written material and the mounting of posters by members of the Collège or third parties shall be subject to the prior authorisation of the management.
- 7.2. Any publication, whether distributed or displayed, must be signed by its author(s). It must not be in any way abusive, slanderous or defamatory.
- 7.3. Political propaganda and commercial advertising are forbidden on the school premises.

8. CIGARETTES AND ALCOHOL

- 8.1. It is strictly forbidden for all students to smoke in the buildings, on the compound or in the immediate vicinity of the Collège.
- 8.2. It is strictly forbidden to bring any alcoholic drinks onto the school premises.
- 8.3. The possession and / or use of drugs at the Collège or on the way to school will be sanctioned by immediate dismissal.

9. BOARDING SCHOOL

The boarding school regulations are detailed separately.

10. MOBILE PHONES

- 10.1 The use of mobile phones is forbidden during the school day. Students shall hand over their mobile phones to their teacher in the morning, and they will be kept under lock and key in the classroom. They should be collected when classes have finished.
- 10.2 In the event of non-compliance, such devices will be confiscated for an indefinite period.

Porrentruy, August 2017